



STORMWATER VICTORIA

Annual Report

2015 - 2016

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EXECUTIVE COMMITTEE MEMBERS 2015 - 2016

Executive



President
Ralf Pfleiderer



Vice President
Chris Beardshaw



Treasurer
Philip Joyce



Secretary
Emma Hendy

Stormwater Victoria Committee Members

Name	Organisation	Position
Lindsey Beck	Lindsey B	Committee Member
Andrew Clifton	Rocla	Committee Member
Jamie Comley	Moonee Valley City Council	Committee Member
Geoff Connellan	G & M Connellan Consultants	Committee Member
Thomas Cousland	Water Technology	Committee Member
Cameron Dobb	Maroondah City Council	Committee Member
Michael Godfrey	Melbourne Water	Committee Member
Emma Hendy	Wallbridge & Gilbert	Committee Member
Sam Innes	City of Port Phillip	Committee Member
Celeste Morgan	E2Designlab	Committee Member
Micah Pendergast	Melbourne Water	Committee Member
Gordon Templeton	Reeds Consulting	Committee Member
Ari Triskelidis	City of Monash	Committee Member
Harry Virahsawmy	University of Melbourne	Committee Member
Sarah Watkins	Melbourne Water	Committee Member

SUB COMMITTEE MEMBERS 2015 - 2016

Conference, Events and Awards Sub Committee

Chris Beardshaw
Andrew Clifton
Jamie Comley
Geoff Connellan
Philip Joyce
Ann Pugh
Ari Triskelidis
Sarah Watkins

Networking and Membership Sub Committee

Emma Hendy
Celeste Morgan
Micah Pendergast
Harry Virahsawmy
Gordon Templeton

Advocacy Sub Committee

Lindsey Beck
Thomas Cousland
Cameron Dobb
Michael Godfrey
Sam Innes
Ralf Pfleiderer

National Representatives

Ralf Pfleiderer
Lindsay Beck

CORPORATE AND SUSTAINING MEMBERS 2015 - 2016

Sustaining Members

BMT WBM	GHD	Melbourne Water	Stormwater360
Baramy Engineering	Humes	Rocla	Vinindex
E2Designab	Innovyze	SPEL Environmental	Water Technology
Ecosol	Jacobs	Storm Consulting	XP Solutions

Corporate Members

ADS Water
 AECOM (VIC)
 Alluvium
 Aurecon (VIC)
 Banyule City Council
 Biofilta Pty Ltd
 City of Casey
 City of Glen Eira
 City of Greater Geelong
 City of Knox
 City of Melbourne
 City of Monash
 City of Port Phillip
 City of Whitehorse
 City West Water
 DELWP
 E-Struct
 Greenco Water
 Manningham City Council
 Maroondah City Council
 Melbourne University
 Moonee Valley City Council
 Mornington Peninsula Shire
 Reeds Consulting
 S.V.C. Products Pty Ltd
 South East Water Limited
 Spiire
 URS Australia, Pty.Ltd.
 Yarra City Council
 Yarra Valley Water

PRESIDENT'S REPORT



In 2015-16 the committee set a goal of strengthening Stormwater Victoria's existing connections with other industry associations to improve our collective ability to advocate on stormwater and integrated water management more broadly. I think we have done very well in this area. Executives from AWA, EA and SV have met regularly throughout the year to coordinate our efforts in advocating on government policy, on our respective events programs and where we can run joint events or support each other and discussion industry issues and trends. Thanks to Lindsey and Chris for helping me in this regard.

We again ran joint events with Clearwater including starting the networking water drink which have been well attended and allow for meeting colleagues and new members of our community between seminars at a low cost. We have renewed the MOU between the two organisations to continue to run joint events and spelling out who will do what. SV has advocated on Clearwater's behalf in relevant submissions and it's looking like this will pay off with a renewed commitment for training and capacity building expected through the new water plan. I thank Carol, Kat, Tania, Emma, Chris, Celeste and Gordon for their efforts on this front.

This Members Communications and networking sub-committee have also been active in developing and printing the student membership flyers (thanks Harry, Celeste and Lindsey), promotion at universities (thanks Lindsey, Harry and Ari) and SV's LinkedIn and twitter presence.

Our series of short morning seminars again filled an industry need in regards to the topical themes covered. The presenters were of a high standard with each event selling out and the feedback been consistently very good. The events sub-committee have worked hard to achieve this so many thanks to Chris, Jamie, Ann, and Geoff.

The events sub-committee also had the task of running two awards programs and dinners this past year with the 2016 dinner brought forward so that the winners could be included in the national awards as part of the Stormwater Australia conference being held in late August 2016. The 2015 awards built on previous years and was again a well attended and run event with good feedback. In 2016 we had a tougher time with lower submissions, a changed judging approach and lower attendance at awards dinner. We minimised our costs by changing the venue while still running a quality event. However, I would recommend that the new committee review how SV runs the awards program to continue to have a high number of quality submissions that showcase the fantastic work being undertaken throughout the broad stormwater industry. Thanks to Chris, Andrew, Geoff and others in their efforts.

Finally, the events committee also ran our first one day symposium instead of the annual 2 day conference. This was done to minimise the competition for the national conference but still showcase projects and research locally. A new format including short poster presentations and information screens during the breaks was developed and well received. The new committee should also review this approach to ensure we are maximising the benefits to SV members. Thanks to all involved, especially Chris.

It was also a busy year for state and federal government policy. Early on Andrew, Chris and I attended the Senate hearing in support of the submissions Stormwater Australia and Stormwater Victoria made into stormwater. We are yet to have a formal response to this by the senate by I

think it was a value experience to put forward local, state and national issues at a national level.

There were also numerous state policy and agency interactions. Principally on the Water for Victoria discussion paper where SV members helped shape the content through formal and informal input into its development as well as submitting a formal response. In public forums during the consultation period it was certainly obvious that the Minister had an increased awareness of the issues of stormwater management and stormwater as a resource, having previously talked up desalination. I look forward to the release soon of the final policy. Recently we also provided a submission on Protecting the Yarra which may stimulate a new era of waterway management. SV also participated in consultation on Infrastructure Victoria and the EPA review, with positive indication for the stormwater industry in both. The advocacy sub-committee has also started a review process for the position paper to help guide advocacy into the future and make the work of pulling together policy submissions and responding the media article easier. Thanks to Lindsey, Michael, Sam, Cameron and Thomas for your help.

Towards the end of the last year we began a new and exciting joint venture with Melbourne Water to develop WSUD Asset Audit Guidelines. This has been a first for SV. The guidelines have been developing well throughout the year and the current draft will be tested with the industry in the coming months. Thanks principally to Michael and Sam for keeping this moving. SV, mainly for Lindsey and I, have been assisting Stormwater Australia (SA) in getting the new board appointed and being the representative from SV as a member of SA. We are fortunate to have former SV committee members Belinda Lovell, Rod Wiese and Andrew Allan on the board. They also attend our committee meeting when they can to discuss national issues.

Again, our financial situation is good despite the reduced income of not holding the annual 2 days state conference. But GEMS have worked hard to collect monies owed to the association and the committee has been carefully in how we allocate money. Increased recognition and involvement in the industry has meant that more requests are being made on SV to contribute financially to industry building projects. Some we have supported and others we have only been able to offer in-kind voluntary support so that we can maintain a sustainable financial status. Thanks to the committee and particularly Phil for the well considered debate and the implication of each individual request.

Lastly, I'd like to thanks the committee for another energetic and productive year. A big thanks to GEMS for their assistance as secretariat and events management, we are certainly operating much more effectively as a volunteering association with your professional assistance. It's been a pleasure being president for the last three years and I look forward to assisting the new executive team as they take the association forward. As outlined above, there are number of things that I think the committee should review in the coming year, as well as finishing off initiatives started like the SV position paper review and the WSUD Asset Audit Guidelines.

Following is the 2015-16 business plan with commentary on what we achieved. As in previous years I would expect the new committee to review and update this plan as a first order of business to help guide the agenda for the coming year.



Ralf Pfleiderer
President
Stormwater Victoria

Members Engagement Sub-committee

ACTION	KEY RESPONSIBILITY	CRITICAL DATE	PERFORMANCE INDICATOR	
Advocacy				
Continue close relationship with key government and authorities (OLV, DEPI, MW)		Bi-monthly For each event Review 3 monthly	Regular meeting between executive groups Invitation and representation at events Maintain current key contact list	Three MW reps on Committee. Meeting with MW leaders. Some DELWP engagement but could be better.
Advocate on government policy		As required As required Ongoing	Submissions lodged on all relevant government policy initiatives affecting stormwater within submission timelines Submissions circulated to members/posted on SV web site Seek representation on policy working groups	Submissions to; Water for Victoria Protecting Yarra River Senate Hearing Input into: Infrastructure Victoria EPA review
Promote the depth of knowledge of our practitioners in stormwater consistent with our Position Statement		Ongoing	Contribution of stormwater practitioners recognised in stormwater management discussions and policy	Regular LinkedIn discussions. Contributions to consultation sessions
Contribute to development of Clearwater training program		Ongoing	Membership of Clearwater Steering Committee Program delivery meets industry needs	Regular meetings to develop capacity building programs. Water drinks. Advocate on behalf of Clearwater in submissions.
Meet with key government and professional stakeholders to offer SV/ industry perspective		At least annually	Increased awareness of SV goals and capacities amongst leaders, agencies Improved stakeholder relationships	Collaborative meetings between AWA, EA and SV executives. Meeting with DELWP during development of Water Plan.
Communication with Members				
Implement the communications strategy	President/ Member Engagement Sub-Committee / Secretariat (GEMS)	Dec 2013	New website Regular website updates Contributions to the national Bulletin newsletters Regular discussion / advocacy to members Explore Social Media	Stormwater Victoria LinkedIn group @stormwaterVic @stormh2oVicPres Events updated on website Engagement on policy
Showcase Vic industry at national level	Member Engagement Sub-Committee	Ongoing	At least one article from Vic in each Bulletin edition	Victorian events are well represented.

Linkedin	Member Engagement Sub-Committee	Ongoing. Update management structure Nov 2016.	Regularly post about upcoming events or social news.	Events post have been successful however the committee need to improve the running of the page and have more input into what and how discussions run.
Networking & Contacts				
Implement the Networking & Recruitment Strategy		As per Strategy	Target of 250 members in July	200 members plus 68 sustaining members Water drinks networking event Developed student membership approach. Improved invoicing and follow-ups
Water Drinks – Clearwater joint partnership	Member Engagement Sub-Committee	Quarterly	The events provide a networking opportunity for SV members with the wider Clearwater network with events themed around networking and water issues.	Three successful events held and a MOU signed between SV and Clearwater.
Professional Development				
Mentor younger members	Member Engagement Sub-Committee	Ongoing	Increase in no. Of younger members or younger professionals attending events. A total of 25 student members have joined Stormwater Victoria	Student membership flyer and Uni presentations. Flyer also finalised and an number of University information sessions have been presented.

Conference Sub-committee

ACTION	KEY RESPONSIBILITY	CRITICAL DATE	PERFORMANCE INDICATOR	Achievement
Conference				
Hold a annual conference as a primary event with high level participation from government and private sectors	Conference subcommittee/ Executive/ GEMS	May 2015 Oct 2014 Nov 2014 Jan 2015 Feb 2015	Seminar held and attendance increased by 10% Post-seminar evaluation, publicity and review, CD production and distribution Meets budget Venue confirmed Budgets Confirmed Abstracts open Key note speakers confirmed	One day symposium event due to national conference New format well received. Break even event. Conference usually makes a profit. Communication regarding why change from 2-day state conference could be better.

ACTION	KEY RESPONSIBILITY	CRITICAL DATE	PERFORMANCE INDICATOR	Achievement
		Mar 2015 Feb 2015	Program advertised Registrations open	

Events Sub-committee

ACTION	KEY RESPONSIBILITY	CRITICAL DATE	PERFORMANCE INDICATOR	Achievement
Seminars & Awards program				
Develop an annual program of events with a preference of one event in a regional area. Consider webcasts for regional/remote attendees.	Events subcommittee/ GEMS	Oct	Next year's Program prepared Annual event participation increased by 20% over previous year Post-event evaluation conducted and documented Min. three events per year with stakeholder partners One members-only in conjunction with AILA Hold a joint event with AWA	Seminars very well attended. Topical themes with excellent presenters. Positive feedback. All were profitable.
Showcase and reward Victorian industry contributions and best practice	Awards Coordinator/ Secretariat (GEMS)	Mar	Criteria and promotional material reviewed and updated	2015 awards night successful. Slight increase in submissions. Well attended. Break even event. 2016 event (July). Low submissions and attendance. Lower overheads but event good. Review awards structure for 2017.
	Secretariat (GEMS)	Apr	Awards Program extensively marketed	
	Secretariat (GEMS)	May	Venue details confirmed	
	Secretariat (GEMS)	Jun	Increase in no. of submissions each year	
	Secretariat (GEMS)	Sept	Successful Sept awards presentations and dinner	
	Awards Coordinator	Oct	Post awards features on SV web site and submit Bulletin article	
	Awards Coordinator/ Secretariat (GEMS)			
	Secretariat (GEMS)			

Executive Committee

ACTION	KEY RESPONSIBILITY	CRITICAL DATE	PERFORMANCE INDICATOR	Achievement
Governance				
Hold AGM in accordance with our rules	Secretary/ Secretariat (GEMS) Secretary/ Secretariat (GEMS) Secretary/ Secretariat (GEMS) Secretary/ Secretariat (GEMS)	May July August September	Develop nomination, proxy and registration forms Notice, nomination, proxy forms, etc. posted on web site Nominations, etc. finalised and AGM held, new Committee formed – details to SV web site and National SIA office Association filing	Another competitive voting process for 2015-16 committee with new members. Voting process improved and refined again for 2016. Constitutional change being considered for 2016.
Maintain active representation on	National Representatives	Ongoing	SV matters satisfactorily represented and resolved at	Lindsey Beck and Ralf Pfeleiderer state

ACTION	KEY RESPONSIBILITY	CRITICAL DATE	PERFORMANCE INDICATOR	Achievement
National SIA Committee			national level	representatives to national.
Monitor Business Plan implementation	President/ Secretariat (GEMS)	At each committee meeting	Actions form Committee Agenda Regular progress reporting to membership	Regular sub-committee reports but active monitoring of business plan declined.
Update Business Plan	President/Secretary / Secretariat (GEMS)	October	Business Plan reviewed and actions updated for Committee endorsement, posted on SV web site	Plan updated in October.
Maintain SV committee handbook	Secretary/ Secretariat (GEMS)	Ongoing	Currency of handbook	Update complete for 2016 AGM.
Financial Management				
Review 3 year strategic financial plan	Treasurer/ Secretariat (GEMS)	December	Plan endorsed by Committee	Financial plan discussed with the committee. Including a changed model for sustainable funding of the association.
Prepare annual budget	Treasurer/ Secretariat (GEMS)	July	Budget endorsed by Committee	Annual budget presented and discussed with committee.
Secure sponsorship from government and firms as per budget	Treasurer/President/ Secretariat (GEMS)	As per budget	Sponsorship target set and met	Combine with financial plan review
Review fee structure - membership, event, etc. in accordance with SIA National recommendations	Treasurer/President/ Secretariat (GEMS)	December	Supports Financial Plan	Fees reviewed and endorsed by committee May 2016
Committee				
Hold monthly Committee meetings except for January	President/ Secretariat (GEMS) Secretariat (GEMS)	Ongoing Ongoing	Agenda and attachments circulated to Committee two working days prior to meeting Meeting minutes circulated to Committee within seven working days of meeting	Meeting held monthly Agendas and reports circulate the week prior Minutes circulated but not always within 7 days of a meeting
Review sub-committee agendas	Executive	October	Agendas confirmed.in line with Business Plan Sub-committees appropriately resources Each Chair nominated	Done

TREASURER'S REPORT

Stormwater Victoria AGM 2016

Treasurer's Report

Comments on Stormwater Victoria's accounts for the 2015-2016 financial year as follows:

- As of the 30 June 2016, the association's total assets were \$102,847.21, total liabilities were \$21,802.77 leaving net assets as \$81,044.44.
- The assets include:
 - MW payment for the WSUD asset audit guidelines project of \$50,000, of which \$27,918 (incl GST) has currently been paid leaving \$22,082, which is expected still to be spent.
 - MW sponsorship of \$34,500, which is an annual sponsorship agreement of \$11,500/year over a 3-year period running from July 2014 to Jun 2017 (1-yr to go).
- On paper the Association made a loss of \$33,712.20 for the financial year, but this is distorted by a number of factors:
 - This year we have incurred \$27,918 of costs on the WSUD asset audit guidelines project where the actual funding from MW was included in last year's accounts.
 - A final payment of \$7,421 was received this year from last year's annual conference.
- With consideration of the above, the Association could instead be viewed to have made a loss of \$13,215.20 for the year.
- We are now running in a cycle where we only have our Stormwater Victoria conference in alternate years to avoid clashing with the national conference. The annual conference is a major source of revenue for the association (last year we made a total of \$28k). We therefore expect to make a loss in the years where we don't have a conference, which is then offset by the years where we do have a conference.
- The Association is required to pay tax on revenue derived from non-members (one reason to be a member). In past years the association has not lodged tax returns (reason not clear), but this year the ATO has requested that we lodge all tax returns from 2001 through to the present.
- In response we have now lodged tax returns for the years 2010, 2011, 2012 and 2014. The total tax owed to the ATO for those years has been calculated to be \$743.40 (this accounts for losses in some years that are then rolled over to offset profits in other years). The tax returns for the remaining years from 2010 will be completed soon, but for the returns prior to 2010 we plan to present a case to the ATO that these cannot be completed because we do not have the necessary data from those years.

Philip Joyce

Stormwater Victoria Treasurer

EVENTS 2015 - 2016

2015 Stormwater Victoria November Breakfast Seminar

'Sydney International WSUD Conference Highlights'

Thursday, 26th November

Presenters:

- Katia Bratieres, Clearwater
- Dr Geoff Vietz, University of Melbourne/Streamology
- Dr Peter Coombes, Urban Water Cycle Solutions
- Celeste Morgan, E2 Designlab

March 2016 Water Drinks

Tuesday, 22nd March, 2016

Hophaus Bier Bar and Grill

2016 Stormwater Victoria Symposium

Thursday, 6th May, 2016

Presenters:

- Linda Choi, Monash University
- Lindsey Beck, Lindsey B
- Harry Virahsawmy, Alluvium
- Simon Brink, Manningham City Council
- Ashley Roberts, GHD
- Chris Beardshaw, Afflux
- Ross Allen, CRC for Water Sensitive Cities
- Edmond Lascaris, City of Whittlesea
- Herman Paulenz, Spiire
- Tim Farrell, Weedstreamers
- Jamie Comley, Jamie Comley Consulting
- Abu Rashid, RMIT University
- Dale Brown, E2 Designlab
- Emma Hendy, Wallbridge and Gillbert
- Rod Wiese, Storm Consulting
- Ian Barnes, Wannon Water
- Ann Pugh, Innovyze
- Celeste Morgan E2 Designlab
- Peter Marchant, ITS Pipetech
- Andrew Allan, Stormwater Australia
- Sarah Watkins, Melbourne Water

2016 Stormwater Victoria June Breakfast Seminar

'Distributed Storages for Flood Mitigation – Do They Really Stack Up'

Tuesday, 7th June 2016

Presenters:

- Jamie Comley, Stormwater Victoria
- Kristina Sestokas, Melbourne Water
- Sam Innes, City of Port Phillip
- Andrew Allan, Manningham City Council
- Andrew Chapman, South East Water

2016 Stormwater Victoria Awards for Excellence

Thursday, 14th July, 2016

Fenix Function Centre, Richmond

July 2016 Water Drinks

Thursday 28th July, at The Mint

2015 ANNUAL GENERAL MEETING MINUTES

**Grand Chancellor Hotel Melbourne
131 Lonsdale Street, Melbourne
19th August, 2015**

E-mail: office@stormwatervictoria.asn.au

ABN: 13 151 464 564

The 2015 Annual General Meeting of the Stormwater Victoria was held in Chancellor Room 2 at the Grand Chancellor Hotel Melbourne, 131 Lonsdale Street, Melbourne on Wednesday 19th August, 2015 from 8.00 am until 8.45 am.

1. MEETING CHAIRMAN'S OPENING REMARKS

Ralf Pfleiderer welcomed members and guests to the AGM.

RP announced that the ballot for 2015/2016 Stormwater Victoria Committee Members would take place first, to ensure an adequate amount of time was allowed to tally the results. No Proxies were received. A postal vote was conducted prior to the AGM for committee nominations. As there were no nominations received for the position of Secretary, this will be decided based on who is voted into the committee and voted on at the next Committee Meeting following the AGM.

2. ATTENDANCE

Geoff Connellan (GC), Ari Triskelidis (AT), Ann Pugh (AP), Andrew Allan (AA), Gordon Templeton (GT), Philip Joyce (PJ), Quok Ho (QH), Herman Paulenz (HP), Chris Beardshaw (CB), Leigh Holmes (LH), Esther Kay (EK), Iouri Vaisman (IV), Andrew Clifton (AC), Ralf Pfleiderer (RP), Emma Hendy (EH), Celeste Morgan (CM), Harry Virahsawmy (HV), Sam Innes (SI), Michael Godfrey (MG), Sarah Watkins (SW), Belinda Lovell (BL).

APOLOGIES AND PROXIES

Name	Organisation	Proxy to
Jamie Comley	Moone Valley Council	N/A
Peter Breen	E2Designlab	Celeste Morgan
Shan Zou	E2Designlab	Celeste Morgan
Gary Walsh	E2Designlab	Celeste Morgan
Dale Brown	E2Designlab	Celeste Morgan
Simon Roberts	E2Designlab	Celeste Morgan

3. MINUTES OF ANNUAL GENERAL MEETING 15th August, 2014

Resolution: That the Minutes of AGM held on 15th August, 2014 be confirmed.

MOVED: Emma Hendy **SECONDED:** Celeste Morgan

4. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes of the 2014 AGM.

5. CORRESPONDENCE

There was no correspondence tabled at the Annual General Meeting.

6. PRESIDENT'S REPORT

The Presidents Report contained within the Annual Report, was read out at the meeting.

Resolution: That the President's Report be confirmed.

MOVED: Philip Joyce **SECONDED:** Andrew Clifton

7. TREASURERS REPORT AND PRESENTATION OF AUDITED FINANCIAL STATEMENT

The Treasurer's Report (including the profit and loss and balance sheet for 2014/2015) is contained within the Annual Report and was read out at the meeting.

Resolution: That the Treasurer's Report be confirmed.

MOVED: Harry Virahsawmy **SECONDED:** Esther Kay

8. ELECTION OF OFFICE BEARERS

The 2014/2015 Stormwater Victoria Executive Committee stepped down from their previous positions. RP read out the nominations for the 2015/2016 Executive Committee.

Resolution: That the nominations for the 2015/2016 Stormwater Victoria Executive Committee be accepted.

MOVED: Sam Innes **SECONDED:** Ari Triskelidis

Ralf Pfeleiderer read out the results from the Committee Member Ballot.

The following members were elected to positions on the Executive and the Committee:

Name	Organisation	Position
Ralf Pfeleiderer	City of Melbourne	President
Chris Beardshaw	Afflux Consulting	Vice President
Philip Joyce	GHD	Treasurer
Lindsey Beck	Lindsey B	Committee Member
Andrew Clifton	Rocla	Committee Member
Jamie Comley	Moonee Valley City Council	Committee Member
Geoff Connellan	G & M Connellan Consultants	Committee Member
Thomas Cousland	Water Technology	Committee Member
Cameron Dobb	Maroondah City Council	Committee Member
Michael Godfrey	Melbourne Water	Committee Member
Emma Hendy	Wallbridge & Gilbert	Committee Member
Sam Innes	City of Port Phillip	Committee Member
Celeste Morgan	E2Designlab	Committee Member
Micah Pendergast	Melbourne Water	Committee Member
Gordon Templeton	Reeds Consulting	Committee Member
Ari Triskelidis	City of Monash	Committee Member
Harry Virahsawmy	University of Melbourne	Committee Member
Sarah Watkins	Melbourne Water	Committee Member

9. APPOINTMENT OF AUDITOR

Resolution: That E H Tan be reappointed as auditors for the Stormwater Victoria for 2015/16.

MOVED: Philip Joyce

SECONDED: Iouri Vaisman

10. GENERAL BUSINESS

- Ralf reminded everyone that the 2015 Stormwater Victoria Awards for Excellence Gala Dinner is coming up and encouraged everyone to register if they haven't done so already.
- Ralf also discussed the current format of the smaller events held by Stormwater Victoria for 2015/16. There was discussion about whether Stormwater Victoria should continue with just their 2 hour Seminars or branch out to full day Technical Tours or half day/full day Seminars.
- Ann Pugh suggested that Stormwater Victoria look into getting more involved with OzWater.

- Belinda Lovell suggested Stormwater Victoria could look into themed innovation Workshops, surrounding particular issues and looking at idea sharing/solving a problem and then producing papers out of these discussions.
- Ralf invited feedback for how to improve the ballot process for the next AGM.

11. DATE OF NEXT MEETING

The next Annual General Meeting for Stormwater Victoria will be held in August 2016.

12. CLOSE OF MEETING

There being no further business, the President, Ralf Pfleiderer closed the meeting at 9.20 am.

These minutes form a true record of the business of the Stormwater Victoria Annual General Meeting held on Wednesday, 19th August, 2015.

Prepared by: Katherine Ducker, GEMS
Date: Wednesday, 19th August, 2015

2015 – 2016 AUDIT REPORT

STORMWATER INDUSTRY ASSOCIATION OF VICTORIA

PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 30 JUNE 2016

	2016
INCOME	
Award for Excellence Revenue	31,098
Conference Revenue	7,421
Events Income	3,730
Interest Income	796
Membership Revenue	23,536
National Levy Rebates	6,692
Other income - Credit Card Processing	67
Sponsorship - Mebourne Water	10,000
	<u>83,340</u>
EXPENSES	
Accountancy Fees	4,300
Awards, Conference & Event Expenses	32,852
Audit Preparation	477
Bank Charges	374
Committee Expenses	1,280
Consultancy Fees	25,380
Computer Expenses	3,564
Insurance	5,044
SIA National Levy	18,995
Secretariate Fees	22,885
Travel	1,227
Website Design & Maintenance	674
	<u>117,052</u>
NET INCOME FOR YEAR	<u><u>-\$ 33,712</u></u>

STORMWATER INDUSTRY ASSOCIATION OF VICTORIA

BALANCE SHEET AS AT 30 JUNE 2016

	2016
EQUITY	
Opening Balance	109,928
Add Adjustment	4,829
Net Income for year	- 33,712
	<u>\$ 81,045</u>
REPRESENTED BY:	
CURRENT ASSETS	
Trade Receivables	1,076
Business Saver Account - CBA	59,604
Commonwealth Bank Chequing	42,067
Petty Cash	100
	<u>102,847</u>
TOTAL ASSETS	<u>102,847</u>
Less CURRENT LIABILITIES	
Trade Creditors	10,601
Payment Suspense	- 700
Prepayments	18,453
Tax Payable	- 5,118
	<u>23,236</u>
NON CURRENT LIABILITIES	
Accounts Payable B/F	- 1,434
TOTAL LIABILITIES	<u>21,802</u>
NET ASSETS	<u>\$ 81,045</u>

STORMWATER INDUSTRY ASSOCIATION OF VICTORIA

**NOTES TO AND FORMING PART OF THE
FINANCIAL ACCOUNTS**

FOR THE YEAR ENDED 30 JUNE 2016

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The accounts have been prepared in accordance with relevant Australian Accounting Standards and the disclosure requirements of the Associations Incorporation Act 1981. The accounts of the Association have been prepared on an accrual basis, with the exception of membership and conference income, which are recorded as income when billed, and are in accordance with conventional historical cost principles.

The Association is not a reporting Association because, in the Committee's opinion, there is unlikely to exist users of the accounts who are dependent on general-purpose financial reports of the Association for information. These accounts are therefore a "Special Purpose Financial Report" prepared so as to comply with the requirements of the Constitution and to provide information required by the members.

The following is a summary of the significant accounting policies, adopted by the Association in the preparation of the accounts, which have been consistently applied unless otherwise stated.

(a) Income tax

The Association is exempt from paying income tax under Section 23(g) of the Income Tax Assessment Act.

(b) Property, Plant & Equipment (PPE)

Plant and equipment are carried at cost less, where applicable, any accumulated depreciation. The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

(c) Cash and cash equivalent

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of six months or less.

(d) Revenue

Revenue is measured at the fair value of the consideration received. All revenue is stated net of the amount of goods and services tax (GST).

(e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the balance sheet.

2. LEVY PAYABLE TO NATIONAL STORMWATER INDUSTRY ASSOCIATION

In accordance with Clause 23 of the "Protocol for the linking of the SIA Associations", SIA (VIC) must forward an annual subsidy levy per membership to the National SIA Association based on the number of financial members registered each quarter.

3. CAPITAL COMMITMENTS

There were no contracts entered into for future capital expenditure in the current financial year.

4. CONTINGENT LIABILITY

No contingent liabilities existed as at 30 June 2016.

5. MORTGAGES, CHARGES AND SECURITIES

At 30 June 2016 there were no mortgages, charges, or securities of any description affecting any of the property.

6. EVENTS SUBSEQUENT TO BALANCE DATE

There are no items or events of a material or unusual nature that have occurred since 30 June 2016 which should be disclosed.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE STORMWATER INDUSTRY ASSOCIATION OF VICTORIA

We have audited the accompanying financial report, being a special purpose financial report, of Stormwater Industry Association of Victoria (the "Association"), which comprises the balance sheet as at 30 June 2016, the income and expenditure statement for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Act 2009 (VIC) and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion of the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. An audit also includes evaluation the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for the distribution to members for the purpose of fulfilling the committee's financial reporting under the Associations Incorporation Act 2009. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001.

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF THE STORMWATER INDUSTRY ASSOCIATION OF VICTORIA**

Basis for Qualified Auditor's Opinion

The nature of the activities of the incorporated entity is such that income received from membership, sponsorship and public events conducted during the year, representing a significant source of revenue for the Association, is recorded on a cash basis. The committee has determined that it is impracticable to establish control over the collection of cash sponsorships and public event receipts prior to their initial entry in the accounting records. Accordingly, we do not express an opinion on whether all receipts have been properly recognised.

Qualified Auditor's Opinion

Subject to the above reservation, in our opinion, the financial report presents fairly, in all material respects, the financial position of Stormwater Industry Association of VIC as at 30 June 2016 and the results of its operations for the year then ended in accordance with the Associations Incorporation Act 2009 (VIC).

Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Stormwater Industry Association of VIC to meet the requirements of the Associations Incorporation Act 2009. As a result, the financial report may not be suitable for another purpose.

05 day of August 2016

ENG HWA TAN
PARTNER
E H TAN & CO
CHARTERED ACCOUNTANTS

Ralf Pfeleiderer
President

Emma Hendy
Secretary

Dated this 8th Day of August 2016